



# Fencing New Zealand

(Fencing New Zealand Incorporated)

## Refund and Compensation Policy

### 1 Overview

This policy outlines Fencing New Zealand's approach to providing refunds and compensation. This policy covers:

- Competition entry fees for national tournaments
- Nomination fees for international events
- Annual affiliation fees for membership
- Compensation for competition date changes
- General conditions for refunds and compensation

For the purposes of this document, a **refund** is the return of money paid for a product or service, while **compensation** is payment for losses or damages incurred, based on the extent of harm rather than the original amount paid

### 2 Competition Entry Fees

1. Refunds may be granted under the following circumstances:
  - a. If an athlete is unable to attend due to injury, illness or bereavement, provided they notify the competition organiser before the registration time for the event
  - b. If the organiser cancels the event
  - c. If the organiser changes the event location or date
2. Refund requests must be submitted in writing to the competition organiser, including relevant supporting documentation (e.g., medical certificate).
3. Refunds will be processed within 30 days of approval.

### 3 Nomination Fees

1. Nomination fees for international events are generally non-refundable once submitted unless the nominee is not selected in which case a full refund will be issued.
2. If the athlete appeals their non-selection, then the nomination fee will be held until the appeal is concluded and refunded if the appeal is unsuccessful.
3. In case of event cancellation by the organiser, Fencing New Zealand will refund nomination fees minus any non-recoverable costs.

### 4 Affiliation Fees

1. Affiliation fees are non-refundable.
2. Annual affiliation fees are due on January 1st and payable by March 31st each year.



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3. Members who fail to pay their affiliation fees by June 30th may have their membership terminated.

### **5 Compensation for Competition Date or Venue Changes**

1. On rare occasions, a competition may need to be moved or cancelled. Every effort is made to ensure this does not occur.
2. In the event of a competition date change, venue change, or cancellation, compensation is not generally able to be paid by the competition organiser.
3. Athletes are advised to consider travel insurance to cover potential losses due to competition changes or cancellations.

### **6 General Conditions**

1. All refund requests (except for nomination fees) must be submitted in writing to the relevant competition organiser or Fencing New Zealand Treasurer. Nomination fees will be made automatically rather than requiring a refund request.
2. Refunds, when approved, will be issued to the original payment method used for the transaction.
3. Fencing New Zealand reserves the right to deduct any processing fees from refunded amounts.
4. This policy is subject to periodic review and may be amended at the discretion of the Fencing New Zealand Board.
5. In exceptional circumstances, the Fencing New Zealand Board may consider requests that fall outside this policy on a case-by-case basis.

### **7 Approval**

This policy and any changes to it are approved by the Fencing New Zealand Board.

Date of board approval: 8 June 2025